

**NIAGARA TRANSIT COMMISSION
MINUTES**

NTC 5-2025

Tuesday, June 17, 2025

**Council Chamber - In Person and Electronic Meeting
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Board Members: D. Dodge (St. Catharines)*, R. Freake (Grimsby)*, A. Longo (Thorold)*, M. Mavridis (Niagara-on-the-Lake)*, J. Morocco (Niagara Falls), W. Olson (Pelham), JD Pachereva (Lincoln), C. Ratzlaff (St. Catharines)*, W. Redekop (Vice Chair) (Fort Erie), M. Siscoe (Board Chair) (St. Catharines), L. Van Vliet (Welland)

Absent/Regrets: E. Beauregard (Port Colborne), B. Grant (Wainfleet), W. Reilly (West Lincoln); Ex-officio Member: R. Tripp (Chief Administrative Officer, Niagara Region)

Staff: A. Arbour, Director, Transit Operations, D. Gibbs, Regional Solicitor/Director, Legal & Court Services, B. Griffin, Manager, Financial Strategy & Performance, J. Hambleton, Chief of Staff, T. Luey, Director, Corporate Services, F. Meffe, Director, Human Resources, S. Muhic, Program Financial Specialist, A.-M. Norio, Regional Clerk, D. Snow, Program Financial Analyst, J. Spratt, Legislative Coordinator, C. Stout, General Manager, Niagara Transit Commission, H. Talbot, Consultant, Corporate Services, A. Thomson, Legal Counsel, L. Tracey, Communications Consultant, E. Zahra, Director, Customer Experience

* indicates participants who attended the meeting electronically,
all others participated in person

1. CALL TO ORDER

Board Chair Siscoe called the meeting to order at 3:01 p.m.

2. LAND ACKNOWLEDGEMENT STATEMENT

Board Chair Siscoe read the Land Acknowledgement Statement.

3. ADOPTION OF AGENDA

Moved by W. Olson
Seconded by L. Van Vliet

That Agenda NTC 5-2025 **BE ADOPTED.**

Carried

4. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

5. ADOPTION OF MINUTES

5.1 Niagara Transit Commission Minutes NTC 4-2025

Tuesday, May 20, 2025

Moved by JD Pachereva
Seconded by D. Dodge

That Minutes NTC 4-2025, being the Open and Closed Session minutes of the Niagara Transit Commission meeting held on Tuesday, May 20, 2025, **BE ADOPTED.**

Carried

6. PRESENTATIONS

6.1 Niagara Transit Master Plan - 10-Year Investment and Growth Strategy

Yuval Grinspun, Project Manager, Dennis Fletcher, Consultant, and Ben Goodge, Transit Planner, Left Turn Right Turn, provided information respecting Niagara Transit Master Plan - 10-Year Investment and Growth Strategy. Topics of the presentation included:

- Why this Plan?
- What is the 2035 Plan?
- Reimagining Transit in Niagara
- Services for Different Needs
- Service Integration and Outcomes
- Regional Routes and Local Networks
- 2035 Strategic Increase in Service
- 2035 Supporting Elements
- 2035 Fleet and Garage
- 2035 Passenger Hubs
- Implementation Summary

- Stage 1 (2026-2027)
- Stage 2 (2028-2030)
- Stage 3 (2031-2035)
- Financial Plan
- Transformational Change

Moved by J. Morocco
Seconded by W. Olson

That the Niagara Transit Master Plan - 10-Year Investment and Growth Strategy presentation **BE RECEIVED**.

Carried

Moved by J. Morocco
Seconded by W. Olson

That the Niagara Transit Master Plan - 10 Year Investment and Growth Strategy **BE APPROVED** in principle.

Carried

Member Information Request(s):

Provide the contingency amount included in the overall proposed cost.
Member Dodge.

7. ITEMS FOR CONSIDERATION

7.1 NTC 15-2025

Award of 2025-T-60 NTC – Supply & Delivery of Para Transit Vehicles

Moved by JD Pachereva
Seconded by R. Freake

That Report NTC 15-2025, dated June 17, 2025, respecting Award of 2025-T-60 NTC – Supply & Delivery of Para Transit Vehicles, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Contract 2025-T-60 Niagara Transit Commission (NTC) - Supply and Delivery of Para Transit Vehicles **BE AWARDED** at a total of \$3,563,342 (including 13% HST) to Girardin Ontario Inc., for the purchase of twenty (20) 8-metre Specialized Transit Vehicles as follows:

- a) For the purchase of 16 vehicles approved within 2023-2025 capital projects at the price of \$2,850,674 (including 13% HST) and;
 - b) For the purchase of an additional 4 vehicles at the price of \$712,668 (including 13% HST) of which can be accommodated within the previously approved capital budgets.
2. That Staff **BE AUTHORIZED** to execute the award of the request for Tender (RFT) and any required documents related thereto in a form satisfactory to the Director of Legal and Court Services.

Carried

7.2 NTC 16-2025

Niagara Transit Commission - Niagara Region Shared Services Agreement

Moved by A. Longo
Seconded by R. Freake

That Report NTC 16-2025, dated June 17, 2025, respecting Niagara Transit Commission - Niagara Region Shared Services Agreement, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Niagara Transit Commission (NTC) Board **APPROVE** the entry into a Shared Services Agreement with The Regional Municipality of Niagara (Niagara Region) for the provision of shared services on a cost recovery basis; and
2. That the Niagara Transit Commission Board **AUTHORIZE** the General Manager to execute the agreement with The Regional Municipality of Niagara as approved.

Carried

Board Member Request(s):

Provide a presentation on the Asset Management level of service calculation. Member Olson.

7.3 NTC 17-2025

Niagara Transit Commission Establishing By-Law Amendment – Adopted Policies

Moved by JD Pachereva
Seconded by W. Olson

That Report NTC 17-2025, dated June 17, 2025, respecting Niagara Transit Commission Establishing By-Law Amendment – Adopted Policies, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the request to Niagara Regional Council to amend Schedule A and Section 6.1 (n) of the Niagara Transit Commission Establishing By-Law (Bill 2022-38 A By-Law to Establish the Niagara Transit Commission as a Municipal Service Board) **BE APPROVED**; and
2. That staff **BE DIRECTED** to work with the Regional Clerk to bring this amendment to the next available meeting of Niagara Regional Council for approval by Regional Council.

Carried

8. **CONSENT ITEMS FOR INFORMATION**

Correspondence Item NTC-C 21-2025 was considered separately.

Moved by W. Olson
Seconded by JD Pachereva

That the following items **BE RECEIVED** for information:

NTC-C 19-2025
Niagara Transit Master Plan - 10 Year Investment and Growth Strategy

NTC-C 22-2025
Memo from Niagara Region - 2026 Budget Update

NTC-C 23-2025
Motion from the City of Niagara Falls - Specialized Transit

Carried

8.2 NTC-C 21-2025

Motion from the City of Niagara Falls - Expansion of Transit Service to the Area of Stanley Avenue and Portage Road

Moved by J. Morocco

Seconded by JD Pachereva

That Correspondence Item NTC-C 21-2025, dated June 13, 2025, respecting Motion from the City of Niagara Falls - Expansion of Transit Service to the Area of Stanley Avenue and Portage Road, **BE RECEIVED** for information.

Carried

9. **OTHER BUSINESS**

There were no items of other business.

10. **CLOSED SESSION**

The Board did not resolve into closed session.

11. **BUSINESS ARISING FROM CLOSED SESSION**

The Board did not resolve into closed session.

12. **NEXT MEETING**

The next meeting will be held on Tuesday, August 26, 2025, at 3:00 p.m. in the Council Chamber, Regional Headquarters.

13. **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:48 p.m.

Mat Siscoe
Chair, Niagara Transit Commission

Ann-Marie Norio
Regional Clerk